



FAYETTE COUNTY, TEXAS MASS GATHERING PERMIT APPLICATION

Date: _____

I. Applicant's Basic Information

1. Applicant's Name: _____
2. Applicant's Contact Number, Email Address, and Phone Number:

II. Mass Gathering Event Information

1. Name of the Mass Gathering Event: _____
2. Date(s) of the Event: _____
3. Address at which the Event is to be held:

4. Property Owner's Contact Information where the Event is to be held (Name, Address, Phone Number, and E-Mail):

5. Description of the Property where the Event is to be held:

6. What is the maximum number of expected participants and/or attendees, venders, and staff:

Attendees: _____

Venders: _____

Staff: _____

Total of participants, attendees, venders, and staff: _____

7. Please provide a detailed plan the Applicant intends to utilize if the Event expands beyond the above maximum number of expected participants, attendees, venders, and staff:

Note: Applicant is advised attendance of the Event in excess of the above applied maximum number of participants will result in additional charges to the Applicant. Please see the attached pricing sheet

8. Will alcohol be served at the event (yes/no), if yes, Applicant needs to attach a copy of the TABC permit procured for the Event to this application:

9. Will minors (under the age of 18) be allowed to attend the Event (yes/no):

10. If minors will be attending the Event provide a description of the promoter's preparations for supervising minors who may attend the mass gathering:

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11. **Site Plan.** The promoter must submit a comprehensive site plan attached to this Application that shows the complete layout of the property including the following:
- a. Location and capacity of all parking areas under the promoters control.
 - b. Location of entrance(s), exits, and interior roadways and walks.
 - c. Location of all first aid stations and emergency medical resources.
 - d. Location, type, and provider of restroom facilities.
 - e. Location and description of water stations.
 - f. Location and number of food stands, and types of food to be served if known.
 - g. Location, number, and type of solid waste containers.
 - h. Location of promotor's headquarters.
 - i. Location of lighting.
 - j. Location, description, use, and size of any structures (tents, buildings, stages, etc...).
 - k. Access points, including ingress and egress from each area, tent, lounge, etc.
 - l. Location of any hazards on the property such as streams, ponds, or steep or uneven terrain.
 - m. Location and capacity of any camping areas.
 - n. Routes for ingress/egress for attendees and emergency responders
 - o. Locations for pick-up and drop off for any shuttle that will be used
 - p. Location of security staff.

II. Health and Sanitation

1. Will the promoter be using a public or private water supply company?

2. Water supply company contact information:

3. Applicant shall provide a copy of the executed contract between Applicant and the water supply company (if applicable).
4. Number of toilet facilities that will be made available at the Event for the participants: _____
5. Provide the contact information for the company supplying the portable toilets for the Event:

6. Applicant shall provide a copy of the executed contract between Applicant and the Portable Toilet Supply Company (if applicable) and attach to this Application.
7. Applicant shall provide a copy of the executed contract between Applicant and any company hired for waste collection for the Event and attach to this Application.
8. Applicant shall provide and attach to this Application, a list of all vendors intending to sell food at the Event with the vendor's name, contact information, and a copy of each vendor's Texas Health and Human Services Retail Food Establishment Permit.
9. Provide a detailed explanation of the final site clean-up plan once the Event has concluded: _____

III. Medical

1. How many emergency medical personnel will be on site at the Event:

2. Description of the qualifications of emergency medical services personnel that will be on site during the Event:

- _____
- _____
3. If Applicant will not be using Fayette County EMS services to provide medical care during the Event, Applicant needs to provide and attach to this Application a copy of the executed contract between Applicant and the medical care and Services Company.
4. Provide a detailed explanation of Applicant's plan for evacuating sick or injured participants: _____
- _____
- _____
5. Provide the names and contact information of any licensed physicians, ambulance services, and hospitals that will be used for caring for sick and/or injured participants of the Event: _____
- _____
- _____
- _____

IV. Security

1. Provide the name of the company, name of the company representative, their address, phone number, and email, of any company hired to provide security services for the Event:
- _____
- _____
- _____
- _____
2. Applicant shall provide and attach to this application, a copy of the executed contract between Applicant and any private security firms hired to monitor the Event.
3. Provide the number of security or law enforcement personnel which will be hired to monitor and supervise the Event: _____

4. Provide a detailed explanation of Applicant's plan for handling security issues and threats to the public that may arise as part of the Event:

5. Applicant needs to provide and attach to this Application a copy of a traffic control map for the event, including pick up and drop off locations if any shuttle services are going to be used for any Participants.

V. Liability Insurance

1. Applicant needs to provide and attach to this Application a copy of the liability insurance policy with a minimum policy limit of one million dollars (\$1,000,000.00), which has named Fayette County, Texas as an additional insured to cover any damages that may occur to public property, public roadways or right-of-ways, or any injuries that might take place in connection with the Event.

VI. Acknowledgements

1. Applicant agrees and acknowledges they have reviewed this Fayette County Mass Gathering Permit Application Form and the Fayette County Mass Gathering Rules and Regulations. Applicant agrees that they will abide by all the terms and conditions therein.
2. Applicant agrees and acknowledges that all information on this Permit Application Form is true to the best of their knowledge and that they will follow all the rules and regulations as set out in this Permit Application Form as well as any and all applicable local, state, and federal laws. Applicant further hereby acknowledge that if they provided incorrect information on any documents requested, this request will be denied and the Permit Application Form is terminated, and no money will be refunded.
3. Applicant agrees and acknowledges they understand that any and all permits, required forms, and any/all approvals must be submitted along with this

application to be considered for approval by Fayette County Commissioner Court at least 90 days prior to the date of the Event.

4. Applicant agrees and acknowledges they understand that as the requestor and promoter of this Event, they accept all liability as it relates to any property damage or injuries that occur during this Event.
5. Applicant agrees and acknowledges they will allow any County or State compliance officers or Texas Peace Officer to enter the Event at any time, free of charge, to ensure compliance with this permit.
6. Applicant agrees and acknowledges that they understand that if any criminal activities occur at the Event or if they are in violation of this permit at any time, the permit can be revoked, and the Event will be immediately terminated by any Texas Peace Officer and everyone will be required to vacate the Event and there will be no refund of any money.

VII. Governing Law and Venue Provision

1. The validity and interpretation of any of the terms and provisions of this Permit Application Form or of the rights and duties of the parties hereunder shall be governed by the laws of the State of Texas. The venue for any cause of action arising out of this Permit Request Form and/or the permit shall be in Fayette County, Texas.
2. Any litigation based on, attached too, or involving this Application, the Event, or in connection with Fayette County Texas shall be filed in the Fayette County, Texas 155th District Court.

VIII. Severability

1. In the event that any one or more of the provisions contained in this Permit Application Form shall be held, for any reason, to be invalid, illegal, or unenforceable in any respect, by a Court of competent jurisdiction, such invalidity, illegality, or enforceability shall not affect any other provision of this Permit Application Form and this Permit Application Form shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

IX. Modifications

1. Any amendment or modification to the terms of this Permit Application Form or any Exhibit attached hereto shall be in writing, shall be dated subsequent to the date of this Permit Application Form, shall be approved by the Fayette County Commissioners Court and shall be signed by each party to this Permit Application Form. No officer, agent, employee or representative of Applicant has any authority to amend or modify the terms of this Permit Application Form or any Exhibit attached hereto, unless expressly granted that authority by the Fayette County Commissioners Court.

X. Permit Fees

1. An Application for a permit to promote a mass gathering must be accompanied by payment of the inspection fee:
 - a. \$400.00 for Mass Gatherings less than 5,000 people.
 - b. \$800.00 for Mass Gatherings greater than 5,000 people.
2. Any payments made under this Application shall be made out to Fayette County, Texas and sent to the Fayette County Auditor's Office at 143 N. Main, La Grange, TX 78945.

XI. Notices

1. Any and all correspondences and notices regarding this Application shall be sent directly to the Fayette County Judge's Office located at 151 N. Washington, Suite #301, La Grange, Texas 78945.

XII. Signatures

Applicant and Representative of Event

Address

Phone Number

E-mail

Fayette County Officials

This Application has been reviewed in its entirety and recommended for approval by:

1. Fayette County Sheriff

Print Name

Signature

2. Fayette County EMS

Print Name

Signature

3. Fayette County Emergency Management Coordinator

Print Name

Signature

4. Fayette County Inspection and Permitting Office

Print Name

Signature

This Mass Gathering Permit Application was considered by the Fayette County Judge and is hereby:

☐ Approved

☐ Denied

Date: _____

Fayette County Judge

Print Name

Signature

MASS GATHERING APPLICATION FOR FAYETTE COUNTY

CONSIDERED, IN OPEN MEETING AND OPEN COURT by vote of the Fayette County Commissioners Court on this the 14th day of August, 2025, upon motion of Commissioner Sternadel, seconded by Commissioner Berckenhoff, with 5 members of the Commissioners Court being present, 5 members of Commissioners Court voting in favor thereof, 0 members voting against and 0 members abstaining.

Dan Mueller

Dan Mueller, Fayette County Judge

Jason McBroom

Jason McBroom, Commissioner, Prct. 1

Harvey Berckenhoff

Harvey Berckenhoff, Commissioner, Prct. 3

Clint Sternadel

Clint Sternadel, Commissioner, Prct. 2

Drew Brossman

Drew Brossman, Commissioner, Prct. 4

ATTEST:

Brenda Fietsam

Brenda Fietsam, County Clerk and
Clerk of the Commissioners Court

